

Seller Tips

- Check sales in your suburb as a guide to setting your asking price
- If you have a mortgage, seek advice from your lender on discharging the mortgage
- Ask your lender for refinancing if you are buying other property
- Ask three real estate agents for market appraisals
- Improve house presentation and arrange any tradespeople as needed
- In some instances, e.g Owner/Builder, Developer, you must supply Home Owner Warranty Insurance
- Organise for Conveyancing Services to prepare a contract of sale
- Appoint a real estate agent to sell your home by auction or private treaty
- If the property is up for auction set your reserve price
- When you have a buyer, notify Conveyancing Services to issue a contract to the purchaser
- Conveyancing Services will notify you of your mortgage and exchange contracts
- Ascertain the time for completion of the contract
- Arrange for a removalist
- Arrange disconnection of power and phone and cancel newspapers
- Notify change of address to RTA, electoral roll, medical fund, professional association or union, car insurer
- Organise for the post office to re-direct other mail
- Cancel or transfer house and contents insurance
- Advise Conveyancing Services regarding receipt of funds
- Leave keys with agent